



DEPARTMENT OF THE AIR FORCE

Officer Training School (AETC)
Detachment 12, Academy of Military Science
501 LeMay Plaza North
Maxwell AFB, Alabama 36112-6025

20 March 2013

MEMORANDUM FOR AMS GUESTS

FROM: DET 12 AMS/CC
501 LeMay Plaza North
Maxwell AFB, AL 36112

SUBJECT: Graduation Events, Academy of Military Science (AMS) Class 13-4

1. The sequence of events for Officer Training School (OTS) AMS Graduation is as follows:

Thursday, 9 May 2013

12:00 PM - 2:00 PM: AMS Open House (Informal) – (Various Locations) Graduates may show their guests the facilities on the OTS Complex, including: trainee dormitory, Physical Conditioning Center, Gilbert Hall Academic Building and flight room. Please arrive at Polifka Auditorium and be in seats NLT 2:15 PM for the AMS Awards Ceremony. Conservative casual attire is appropriate for this event. Military members may wear the Uniform of the Day (UOD).

12:00 PM - 12:50 PM: Spouses' Orientation – (COT Conference Room) AMS hosts this event for spouses and significant others. It consists of guest speakers and a discussion panel designed to provide an Air Force officer spouse perspective. Conservative casual attire is appropriate for this event.

2:30 PM-3:30 PM: AMS Awards Ceremony – (Polifka Auditorium). The Awards Ceremony is designed to celebrate achievements of the graduating Officer Candidates. We ask that guests find their seats prior to the official party arriving at 2:30 PM. Awards are presented to exceptional individual graduates and a team award is presented to the Honor Flight. Distinguished Graduates and the Top Graduate are also announced. Conservative casual attire is appropriate for this event. Military members may wear UOD.

Friday, 10 May 2013

07:30-10:00 AM: State Oaths Commissioning Ceremony – (Various Locations) During the State Oath ceremony portion, family, friends and commanders are welcome to see their graduate take their state oath. Flight Commanders or honored guests will administer the State Oath of Office to their respective Officer Candidates. The final State Oath locations will be available when you arrive for the Open House. Parking will be available near the OTS Complex and transportation will be provided if necessary. Busses will pick up and

drop off in front of Boyd Auditorium for those ceremonies not located at OTS .
Conservative casual attire for civilians is appropriate for this event. Military members may wear the UOD; however, if you are administering the Oath, service dress is strongly encouraged.

****Guests are asked to park at the OTS complex and take available busing to the to the Commissioning Ceremony for their OC.**

10:24-11:00 AM: Graduation Parade/Federal Oath – (Welch Parade Field) Senior officers will review the parade and administer the federal oath to AMS officer candidates.

2. **GETTING ON BASE:** If you do not have a valid military, dependent or retired military ID you will need to enter the base through the Maxwell Blvd Gate (formerly Bell St Gate). Your name will be on a master guest list. Please ensure you provide your OC with your Driver's License information, Social Security Number or Passport Number for foreign visitors ahead of time. A background check will need to be accomplished for all individuals prior to your arrival if you do not have a Military or Dependent ID card. Signs will be posted directing you to the OTS Complex. If you arrive at another entrance, you will be directed to the Maxwell Blvd Gate. Visitors with valid military ID may use any gate.

3. **PARKING:** You will be able to park on or near the OTS Complex for the graduation events on Thursday and Friday.

4. We look forward to seeing you at graduation. Please remember that all times are subject to change and will be communicated to you by your OC upon your arrival. If you have any questions about any of our graduation activities, please feel free to contact my staff at 334-953-8425 or DSN 493-8425.



REID F. RASMUSSEN, Lt Col, USAF
Commander