



DEPARTMENT OF THE AIR FORCE  
AIR UNIVERSITY (AETC)

Date

MEMORANDUM FOR HQ AFROTC/RRUE

FROM: (Evaluator's Rank, First Name, Middle Initial, and Last Name)  
(Evaluator's Unit of Assignment)  
(Unit of Assignment Address)  
(Base and Zip Code)

SUBJECT: Current College Courses Being Taken

1. I, (NAME/GRADE:), (SSAN:), certify that to the best of my knowledge the below information is complete and correct as noted (**Check appropriate item**):

I am currently enrolled at (School Name) and currently taking the following courses:

---

---

---

---

I am currently not taking any courses. If at anytime after submission of my application, I enroll in any courses I will immediately notify HQ AFROTC/RRUE via memorandum, same subject, of courses being taken.

2. You can contact me at DSN: \_\_\_\_\_ or COMM: \_\_\_\_\_, or via email at \_\_\_\_\_.

3. My DSN Fax is: \_\_\_\_\_.

4. I am applying for (Check only one):

- \_\_\_\_\_ AECP
- \_\_\_\_\_ 2-year POC-ERP
- \_\_\_\_\_ ASCP
- \_\_\_\_\_ SOAR

Applicant's Signature Block