

REQUIRED ITEMS CHECKLIST

- License Plate Number
- Vehicle Registration
- Proof of Insurance
- Drivers License / Military ID
- 10 Copies of Orders
- Enlisted Records (if applicable see below)
- Birth Certificate for Self and Dependents (3 Copies)
- Marriage Certificate (if applicable) (3 Copies)
- MEPS Package (NPS only)
- Medical Records (if applicable)
- Immunization Records (if applicable)
- College Transcripts
- Direct Deposit Form / Voided Check (Verify Routing & Account Numbers)
- 2 Methods of Payment**

***Let your bank know you are in AL & will be making large purchases ~\$2000. Call now.**

Enlisted Records Priors:

- (SGLI, DD Form 93 or VRED)
- DD Form 4 (Initial Enlistment contract only)
- Copy of orders
- Vmpf Records Review Rip (individual information)
- Verification of Military Experiences and Training (VMET rip)
- Any award citations or training certificates that are not annotated on the Records Review rip or the VMET.)

Enlisted Records Reserve:

- (DD Form 4 (initial Enlistment Contract only)
- Copy of orders
- Vmpf Records Review Rip (individual information) (MilPDS printout or surf will not suffice)
- Verification of Military Experience and Training (VMET rip)
- Any award citations or training certificates that is not annotated on the Records Review Rip or VMET
- Point Summary Statement with Service history attached (incomplete Point Summary Statements will not be accepted)
- Prior DD Form 214 or NGB 22