

**BY ORDER OF THE COMMANDER
42D AIR BASE WING (AETC)**

**MAXWELL AFB SUPPLEMENT 1
AFMAN 23-110, VOLUME 2,
PART 2, CHAPTER 20
25 JUNE 2002**



Supply

INVENTORY PROCEDURES

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFMAN 23-110, Volume 2, Part 2, Chapter 20, is supplemented as follows. A star (★) indicates changes since previous edition.

20.5.2.3. Schedule an annual inventory of items with a controlled item code U and 7 in the B and E account.

NOTE: Report total line item losses exceeding \$1,000.00.

20.14.1. The Inventory Element maintains charts for monthly inventory adjustments and discrepancies. Combine the trend and monthly charts.

20.14.2.2. The Inventory Element performs a monthly analysis of inventory adjustments and discrepancies. Forward all analyses to the Quality Assurance Element for coordination and to the Management and Systems Officer for signature. The Quality Assurance Element performs a semiannual analysis of inventory adjustments and discrepancies.

20.16.1.1. The Mobility Element notifies custodians when the semiannual inventory of weapons is due and obtains the listing for the custodians to conduct the inventory. The Inventory Element provides assistance to equipment custodians in researching supply transactions and documents to determine if there are any transaction causes for discrepancies the equipment custodian detects during the inventory.

★Attachment 20A-2, Figure 20A2.1. The Combat Operations Support Chief certifies DIFM adjustments. The certification officer for EAID and SPRAM adjustments is the Management and Systems Officer.

★Attachment 20A-2, Figure 20A2.2. The certification officer for SPRAM detail adjustment is the Management and Systems Officer

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